



## **SWIM TEAM COACH JOB DESCRIPTION**

**TITLE:** Swim Team Coach

**SUPERVISOR:** Asst. Aquatics Director; Aquatics Director; Swim Lesson Coordinator

**DEPARTMENT:** Aquatics

**CLASSIFICATION:** Part-Time; 10-30 hours

**PURPOSE:**

The primary purpose of employees in this class is to be responsible for swimmers ages 5 through 18. The coach would be available to coach on week day evenings and weekend swim meets. Responsibilities include coaching swim team practices, building strong and confident swimmers through our Mini Sharks program, creating swim workouts for practice groups, monitoring swim safety and behavior and coaching meets as directed by the Assistant Director. The ideal candidate will have or be willing to attain the appropriate certifications including CPR/First Aid and/or a Lifeguard training certification.

**MINIMUM QUALIFICATIONS:**

- Current American Red Cross CPR/First Aid/AED Certification, or willingness to obtain.
- 18 years of age with swim team experience.
- Must be available to work nights, weekends, and some holidays.

**PHYSICAL DEMANDS:**

- Ability to lift up to 25 pounds.
- Ability to maintain alertness while sitting, standing, or walking for various lengths of time.
- Extended exposure to sunlight and heat.

**DUTIES AND RESPONSIBILITIES:**

- Provide a safe and quality competitive environment to train and motivate young athletes in the sport of swimming; instruct swim team participants on swimming stroke techniques and assist with skill improvement as outlined and directed by the Assistant Director.
- Plan and supervise daily workouts as assigned by the Assistant Director (will not leave group un-supervised for any reason).

- Monitor pool activities during swim meets and practices; evaluate individual and team performance, explain techniques and assist with skills improvement.
- Promote a positive recreation environment and good personal behavior.
- Develop team motivation.
- Responsible for discipline of swimmers at team functions according to team policy.
- Act as role model for swimmers.
- Ability to work with a variety of ages and levels of swimmer.
- Prevent accidents through the enforcement of policies, rules, regulations, and ordinances governing the conduct of swimming pool patrons.
- Ensure the pool deck is clean of swim team equipment prior to leaving practice time.
- Be able to carry out the Emergency Action Plan in the event of an emergency.

**CRITERIA FOR SUCCESS:**

- Communicates with leadership effectively and in a timely manner.
- Uses excellent customer service skills in order to build a rapport with members, guests, and staff.
- Acts as a professional and responsible member of staff to the Aquatics Committee as needed.
- Works with other Gordon JCC departments to enhance activities and programs.
- Facilitates a positive growth image of the Gordon JCC in the Community.
- Will have ability to coach practice up to three times per week in the “off-season” and five days per week in the “on-season”.
- Ability to be available for one swim meet per month.
- Attends all scheduled meets and events with the team.